

Dear Reception Parents/Carers

ARRIVAL & COLLECTION ARRANGEMENTS

	Drop off	Pick up
Gold Class	8.55	2.55
Ruby Class	9.05	3.05
Silver Class	9.15	3.15

- Class groups will arrive and leave at 10 minute intervals to help manage social distancing
- On the first day (10th/11th September) you will be greeted on arrival by a member of staff by the turning circle.
- Once at the drop off point, outside your child's classroom there will be a familiar adult waiting to greet your child and you will encourage them to go in from a safe distance (the edge of the decking.) If your child is not happy to leave you on this first day and any other subsequent day you are welcome to try and encourage for a short while but then the best advice is to leave with them and try again the next day as school staff will not be able to take your child in for you
- On arrival in their classroom, the children will be organised so they can wash their hands with the hand wash provided. These are 70% alcohol as recommended.

CURRICULUM

- We will be delivering the Foundation Stage Curriculum with adjustments of organisation made where necessary in order to comply with Government best practice guidance. We will aim to give the children a broad range of experiences including frequent use of our extensive outdoor learning spaces.

EQUIPMENT

- Water fountains are not in use. Please send in your child with their named school water bottle.
- Please send in your child's book bag daily. Please ensure there are no attachments such as key rings etc. on the book bags
- As the school fruit scheme is not in operation, please could you send your child in with piece of fruit for snack time in a labelled container.
- Please send in a pair of wellington boots to stay in school.

(Although we will not initially be changing for P.E. you can still send in your child's P.E. kit (t-shirt and shorts) and we will keep it in school.)

HYGIENE

- Children will be reminded and supported to wash hands frequently throughout the day, including first thing in the morning, before and after playtimes/lunchtimes and toilet visits
- There are soap dispenser by sinks, portable hand wash and fitted hand sanitiser units
- We will be paying our facilities management company to carry out the increased cleaning schedule during the school day

SOCIAL DISTANCING

As the Government guidance continues to state, social distancing cannot be guaranteed, so other protective measures are recommended and we will continue to have these in to place:

- Children will be organised into groups with the minimum size being their class group and the maximum size being their year group
- There will be staggered break times and lunch times so there will be only one year group out at a time
- It will be packed lunch only offer to begin with to continue giving the flexibility of using the outdoor space whenever possible and while we work with our Catering provider to look at the arrangements for a hot meals service.
- Specialist signage and floor markings will carry on being used to encourage appropriate distancing around the school.

TRACK TEST TRACE

Firstly, please do not send your child in if they are unwell.

We have to ensure we have passed on information to parents/carers about the process that will be in place – see below extract from guidance:

Parents/carers understand that they will need to be ready and willing to:

- *book a test if they are displaying symptoms. Pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit*
- *provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace*
- *self-isolate if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19) The health protection team will work with schools in this situation to guide them through the actions they need to take. Based on the advice from the health protection team, schools must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious.*

Close Contact is defined as:

• *direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin)*

• *proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual travelling in a small vehicle, like a car, with an infected person*

Next steps

We will of course be keeping up with Government guidance and will inform you of any changes as we start our school term.

Thank you for your continued support and we look forward to welcoming you and your child to Reception.

Returning from abroad

If you have recently returned from any of the countries on the Government's travel quarantine list and cannot send your child into school until the 14 day self-isolation period is over please get in touch with the school office infantinfo@trafalgarfederation.org.uk to let us know.