



### Trafalgar Infant School

Gothic Road, Twickenham, TW2 5EH

Tel: 020 8894 5729

[infantinfo@trafalgarfederation.org.uk](mailto:infantinfo@trafalgarfederation.org.uk)

[trafalgar-inf.richmond.sch.uk/](http://trafalgar-inf.richmond.sch.uk/)

Twitter: @trafinfants

### Trafalgar Junior School

Elmsleigh Road, Twickenham, TW2 5EG

Tel: 020 8894 1606

[juniorinfo@trafalgarfederation.org.uk](mailto:juniorinfo@trafalgarfederation.org.uk)

[trafalgar-jun.richmond.sch.uk](http://trafalgar-jun.richmond.sch.uk)

Twitter: @TrafalgarJrs

**30 September  
2022**

**Autumn 1 Week 4**

### Message from Mrs

### Keefe, Headteacher

We look forward to seeing you all on Thursday 6 October – 5.30 - 7pm for our Open Evening. You are all welcome to come along and meet our teachers, governors and the hear about the PTA events this year. We will show you our rich and exciting curriculum with examples of work from children from Reception to Year 6. You will be able to visit both schools to see the progression of knowledge and skills. There will be an opportunity to meet all the teaching staff, Inclusion team, governors and the PTA. Caterlink, our school meals provider will also be providing some food for you to sample – please complete the form linked [here](#), should you wish to take part in the tasting session.

Trafalgar Schools' Federation  
Believe, Inspire, Achieve

Join us for our  
**Open Evening**  
**Thursday 6th October**  
**5.30-7pm**  
Trafalgar School, Gothic Road,  
Twickenham TW2 5EH

All welcome, prospective and current parents.  
Come along for an evening with tea/coffee and biscuits to  
find out more about our school, our teachers and our PTA.

We will show you examples of work from children from Reception  
to Year 6, so you can see the progression of knowledge and skills  
across the schools and how we are dedicated to ensuring quality,  
performance and wellbeing for our children.

Meet the teachers, governors and PTA volunteers who organise  
fundraisers, events and much more for the whole school community  
to raise funds that go directly to the school.

*Believe* *Inspire* *Achieve*

[www.trafalgar-inf.richmond.sch.uk](http://www.trafalgar-inf.richmond.sch.uk) [www.trafalgar-jun.richmond.sch.uk](http://www.trafalgar-jun.richmond.sch.uk)

### Federation Updates/News

#### Parent Governor vacancy

There is currently one vacancy for a Parent Governor on the Governing Body and as the parent/carer of a pupil currently on roll at either school you have the right to propose a candidate for election or to stand as a candidate yourself. If you would like to take part in the nominations process, please read the important information at the end of this newsletter or on either school website [Trafalgar Governance](#). The deadline for nominations is 10.00 am on Monday 10 October.

Trafalgar is a multi-faceted federation and we are looking for Governors to join the team who have broad leadership experience, or a strong skill set in managing and implementing projects. Our Governing body structure is built on devolved responsibility and this includes three distinct committees, each of which has a Chair - experience in chairing meetings preferable. However, these are not essential requirements and should not deter potential nominees.

#### Flu immunisations on 18 October

A Parentmail was sent to all families requesting you to register your consent for your child to receive the flu immunisation via the link. The NHS Immunisation Team have asked us to remind you that the link closes on 13 October and that you need to have completed the consent form for your child to receive the vaccination in school. If you have already registered it is really important you do not do so again. If you are in doubt please ring them on 0203 691 1019 and they can check for you.

#### Water Bottles

Our current supplier of water bottles has sadly ceased trading. We have sourced an alternative and are waiting for the order to arrive. We have some of the existing water bottles left but unfortunately no lids.

#### Free School Meals

If your situation has recently changed and you are now in receipt of financial support from the Government, your child may be eligible for free school meals (FSM). Please contact the school office so we can assist with checking your eligibility. As know, all children in the Infant School are entitled to a Universal Free School Meal but parents should still register for benefits related Free School Meals as this triggers payment of the Pupil Premium Grant.

### **Infant Updates/News**

#### **Golden Certificates**

Every Friday the Infants hold Golden assemblies where teachers select a child from their class for following the Golden Rules and receive a Golden Certificate. Please go to j2e to see the photograph of the children who have received a Golden Certificate this week.

#### **Class Reps**

Thank you to all those who attended the Class Reps meeting. We are currently putting together an information sheet to answer the main queries that came up during the meeting. This will be parentmailed out on Monday.

### **Junior Updates / News**

It was a wonderfully busy week across the Juniors with a visit from author, Anna James, sports fixtures (where the new PTA-funded sports kits had their debut appearance), Y4's Roman Day, a visit from a trumpet player in music assembly and a Y6's trip to Richmond Hill to look at Turner's view, after completing their Junior Citizen training. Details and photos to be shared in the Golden Newsletter in a few weeks' time.


#### **Golden Achievement Certificates**

Every Friday we hold Golden Achievement assemblies where teachers select a child from their class for special recognition. These awards link to the school's Golden Rules and the teachers speak about the chosen children to explain why they were so impressed. Our congratulations go to this week's deserving recipients pictured below.



For Infant Golden Achievement photos please log on to J2E

### Diary Dates

<b>FORTHCOMING FEDERATION EVENTS</b>			
<i>Please note these dates may be subject to change.</i>			
<b>DATE</b>	<b>YEAR GROUP</b>	<b>EVENT</b>	
Thu 6 Oct	All	<b>Open evening</b> (5.30 - 7pm) All welcome	
Thu 13 Oct	All	Parent workshop – Anxiety in children - (run by MHST) After drop off (Venue TBC)	
Tues 18 & Thu 20 Oct	All	Parent consultation meetings – details to follow	
Tues 18 Oct	All	Flu Immunisations in school	
Mon 24 – Fri 28 Oct	All	Half-term	
Mon 31 Oct	All	INSET day – <b>school closed to pupils</b>	
Fri 11 Nov	All	Remembrance Day – minute’s silence at 11am	
Fri 18 Nov	All	Children in Need – wear spots & donate £1	
Fri 16 Dec	All	Last day of autumn term	
Wed 4 Jan	All	First day of spring term	
<b>INFANT ONLY DATES</b>			
Tues 11 Oct	Y2	Yellow class assembly at 9.15 am	
Wed 12 Oct	Y2	Orange class assembly at 9.15 am	
Fri 14 Oct	Y2	Scarlet class assembly at 9.15 am	
w/c 7 Nov	Y1	Class assemblies – days to be confirmed	
Thu 10 Nov	Y2	Scooter training	
Thu 17 Nov	Y2	Scooter training	
<b>JUNIOR ONLY DATES</b>			
Wed 28 Sept	Y4	Roman Day – Rainbow Theatre performing and interactive workshop on “A child in Roman Britain”	

Thu 29 Sept	Y4,5,6	Author visit – Anna James, <i>Pages &amp; Co.</i>
Fri 30 Sept	Y6	Junior Citizen trip
Wed 19 Oct	Y3,4,5,6	Harvest assemblies - Y3&Y5 9:05am followed by Y4&Y6 10am
<b>PTA DATES</b>		
Mon 3 – Fri 7 Oct	All	Coat sale
Tue 4 Oct	All	PTA AGM 8pm
Sun 16 Oct	All	Bag2school collection
Mon 24- Fri 28 Oct	All	Half-term Halloween Trail
Sun 6 Nov	All	Fireworks Evening
Sat 3 Dec	All	Christmas tree sale

### COMMUNITY ANNOUNCEMENTS

#### Clerking Vacancies

See attached list of vacancies.

# Twickenham School



Aspire; Achieve; Enjoy

**OPEN EVENING: 4TH OCTOBER 2022 (6PM - 8.30PM)**



**OPEN MORNINGS:**

**7th/10th/11th October 2022  
(9am - 10.45am)**

**SUPER SATURDAY:**

**8th October 2022  
(9am - 11am)**





**TRAFALGAR DADS  
NEEDED !**

**8 A-SIDE  
FOOTBALL**



**8PM EVERY  
MONDAY &  
THURSDAYS**

**At Lincoln Field Sports Pitches (4G Astro Turf)**

by the Hospital Bridge Road / A316 roundabout, Twickenham

**£5 per session or £50 per 12 week block booking**

For more information please contact Tom:

**[tom1a179@yahoo.co.uk](mailto:tom1a179@yahoo.co.uk)**



## **THE VOICE KIDS 2023 APPLY NOW!**

The Voice Kids is back and we're looking for super talented **SOLO SINGERS & DUOS** who have what it takes to take over The Voice Kids stage!

If you know any 7-14 year olds who want their voices to be heard, we want to hear from you!

For more information about how to enter go to **[itv.com/beontv/thevoicekids](http://itv.com/beontv/thevoicekids)** or **[stv.tv/voicekids](http://stv.tv/voicekids)**

Applications close on  
**Friday 11th November 2022**

We reserve the right to extend the closing date at our discretion

Other eligibility criteria and terms and conditions also apply (see entry form for full details).

Personal data provided by you will be collected and processed in accordance with the privacy notices set out in the entry form.





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23<sup>rd</sup> September 2022

## Election of Parent Governor of Trafalgar Schools' Federation Governing Body

Dear Parent/Carer,

There is currently one vacancy for a Parent Governor on Trafalgar Schools' Federation Governing Body and as the parent/carer of a pupil currently on roll at either school you have the right to propose a candidate for election or to stand as a candidate yourself. Each parent (father/mother/legal guardian/person having custody) has this right. You may not propose more candidates than there are vacancies (1).

We are particularly interested in candidates who have experience in any of the following areas or a combination of Chairing, Leadership. However, these are not essential requirements and should not deter potential nominees.

If you wish to propose a candidate or propose yourself please take the following action:

1. Obtain permission of the person concerned.
2. Having done so, please let me know in writing by no later than the deadline date of 10am on Mon 10<sup>th</sup> October 2022 the full name of the candidate proposed and if her or she so wishes, a personal statement regarding the candidacy (not more than 100 words). A nominations form can be found at the end of this letter.

If you would like to take part in the nominations process please read the important information set out below. Paper copies of the form are available from the main school office (Infant School, Gothic Rd). For all nominations please either email to [governors@trafalgarfederation.org.uk](mailto:governors@trafalgarfederation.org.uk) or send in an envelope marked for the attention of the Clerk to the Governors by the deadline date above.

Yours sincerely

Sarah Keefe  
Headteacher  
Trafalgar Schools' Federation





## **Election of a Parent Governor – proposing a candidate**

### **Important Information**

If there are more candidates nominated than vacancies then a voting paper will be issued to all parents/carers, listing the names of all eligible candidates proposed and including any personal statements received by the due date. If only two candidates are nominated, then the candidates will be elected unopposed. In this case, all parents will be sent written notice of the names of the Governors elected, together with their personal statement.

For equality purposes, canvassing in any form is not permitted.

Further details of how a person may be disqualified are available separately. Unless later disqualified, a Parent Governor elected now may serve for a 4-year term of office (as specified in the schools Instrument of Government).

Trafalgar Schools' Federation is committed to safeguarding and promoting the welfare of children and young people and expects all staff, governors and volunteers to share this commitment. All Governors are required to have a DBS certificate.

The office of Parent Governor involves commitment of significant amounts of time and energy. You will be required to actively get involved in the work of the Governing Body and take a share of the responsibilities including working day visits to school, link governor duties, service on committees and working groups.

You will also be required to consider training and development and attend relevant training courses.

Meetings are held every term at both committee level and for the full Governing Body which will involve contributing to agenda items, reading minutes and other papers as well as taking responsibility for action points generated from discussions. The next meeting of the Full Governing Board will be taking place on Tuesday 15<sup>th</sup> Nov 2022 with the next round of Committee meetings in early January next year.

The Governing Board undertakes regular skills audits to ensure they have sufficient expertise to carry out their core duties effectively.

All Governors are entitled to claim certain expenses, as outlined in the Governors' Allowances Policy, with prior written approval of the Chair or Vice Chair of Governors.

All Governors must submit a declarations of interest form, a summary of which will be published on both school websites. In addition, governor names are published on the Government 'Get Information About Schools' website for public information.

Further information about being a governor can be obtained from Governor Support, Achieving for Children, Email: [governor.support@achievingforchildren.org.uk](mailto:governor.support@achievingforchildren.org.uk) or Phone: 020 8547 6548/6970





# Trafalgar Schools' Federation

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## Nomination for Parent Governor vacancy Nominations Deadline: 10am on Monday 10<sup>th</sup> October 2022

**Please write clearly using block letters only** - If you are nominating yourself please complete 'candidate' section only

Nominator's Name: .....

I wish to nominate the following candidate to stand for election of Parent Governor

Nominator's Signature: .....

Candidate's Name: .....

Candidate's Child's Name & Class: .....

Candidate's relationship to child: .....

Candidate's contact email address: .....

I wish to stand for election for the position of Parent Governor and include a brief election statement below.

Candidate's Signature: .....

Brief election statement – please write clearly (**no more than 100 words** – Clerk reserves the right to truncate):

.....  
.....  
.....  
.....  
.....

**Nominations must be received by the stated deadline either at the main school office in the Infant School (Gothic Rd) or by email to [Governors@trafalgarfederation.org.uk](mailto:Governors@trafalgarfederation.org.uk) marked for the attention of Clerk to the Governors**

